



Role Profile

Job Title: Skilled Fencer	Grade/ Level:	Job Code: SBC_11926
Directorate: Adults Housing	Job Family: Enterprise Works	Date Prepared: July 2023
Role reports to: Enterprise Works Team Leader		
Job Purpose: To survey, install, repair and maintain to the highest standard all fencing works covering both SBC and EW remits. To mentor and promote Apprentice working to enable more adults to gain future external work		
Key Accountabilities: <ul style="list-style-type: none">• To be responsible for installing, repairing, renewing and maintaining all types of fencing works.• Survey and measure installations and repairs from start to finish engaging with customers, completing relevant paperwork and permit to dig online surveying using Maps/Digdat/LSBud and BT platforms• Be fully competent in accurate unit measuring for linear conversion.• Maintain all appropriate tools to a high standard and ensure any compliance checks are completed.• To be able to assess problems, interpret complex information with various types of fencing & decide the appropriate measures to correct faults without delays. This requires analytical & judgemental skills.• Competent in the use of data recording.• Ensure that property is left clean & tidy, removing all rubbish & arrange with Team Leader for collection, making sure items suitable for recycling are separated.• To complete all work allocated or appointed by target date/time & priority.• To complete work to all appropriate standards & schedule of rates.• To maintain the highest level in customer care & in line with service standards.• To order the appropriate equipment from internal & external suppliers.• To have fully complied with SBC's policy regarding transportation.• To maintain the required qualifications for delivering the service as part of continuous professional• To mentor apprentice and work experience positions and support their progression into future employment.		

Supplementary Accountabilities:

To participate & promote equality, diversity best practice in all areas of work.

In accordance with the provisions of the Health & Safety at Work etc Act 1974 & the Management of Health & Safety Work Regulations 1999, you must take reasonable care so as not to endanger yourself or other persons whilst at work. You must also co-operate with the Council to enable it to comply with its statutory duties for health & safety.

You must work in accordance with training or instructions given, make proper use of any personal protective equipment provided & inform your manager of any hazardous situations or risks of which you are aware.

You must ensure that you undertake responsibilities relating to your position as detailed within your Directorate Health & Safety Policy.

Where required assist the Timber Workshop with prefabrication and production line exercises that benefit the timely completion of customer orders.

Job Scope: Number and type of jobs managed:

Job Scope:	Multiple
Budget:	£ income generating
Assets: Vehicle	£15k
Tools & Equipment	£2k
Vehicle stock	£2k
Personal equipment	£1.5
	k

Typical tasks supervised/allocated to others:

Knowledge and Experience:**Minimum:**

- City & Guilds, NVQ level 3 qualification or similar
- A modern apprenticeship, form of craft apprentice or similar
- Sound working experience in fencing installations and maintenance
- Flexibility and time management to make site visits
- Full UK driving License
- Demonstrate knowledge of participating in good practices i.e H & S
- Must be able to carry out a full range of duties

Working Environment:

- Outside & internal works - prepared to work in all weather conditions
- Hazardous conditions will exist at times
- Involves working with hazardous materials
- Involves working in properties that are highly disagreeable & unpleasant
- A high level of manual dexterity and co-ordination is needed
- Working in confined spaces, i.e. kneeling, crouching & working at high and low levels
- Flexibility that jobs may overrun and that completion remains priority

Potential Risks:

- Potential exists for aggression & risk of injury
- The job occasionally places intense emotional demands on the job holder
- Lone working

Decision Making:

- The post holder has a direct responsibility for making decisions, which will affect the future well-being of individuals & is empowered to make daily decisions working with minimal supervision within a structured process.

Contacts and Relationships:

- Verbal contact with all levels of Council staff & members of the public
- Verbal, written and online contact with EW Management & Team Leader
- Telephone communications with Team Leader

Creativity and Innovation:

- Work closely with all levels of Council staff & members of the public
- To suggest & devise modernisation improvements, for delivery of flexible working arrangements, working from home, mobile working & e procurement
- Better use of labour, transport & materials
- Challenging procedures

In accordance with the provisions of the Data Protection Act 1998, jobholders should take reasonable care to ensure that personal data is not disclosed outside Council procedures, or use personal data held on others for their own purposes. In accordance with the provisions of the Freedom of Information Act 2000, ensure requests for non-personal information are dealt with in accordance with the Council's written procedures.

Employee Signature:	
Print Name:	Date:
Line Manager's Signature	
Print Name:	Date: