



**SWINDON**  
BOROUGH COUNCIL

## Role Profile

<b>Job title:</b>	<b>DIRECTOR ADULTS</b>	<b>Role Profile No</b>	SBC 11181
<b>Grade/s</b>			
<b>Salary Range</b>			
<b>Director 4</b>	Adults	<b>Reporting to:</b>	Corporate Director for Integrated Adult Social Care
		<b>Responsible for:</b>	Adult Services

### Reporting Structure

#### Role Overview

This role is concerned with translating the Council and NHS priorities for adults of all ages into defined and measurable outcomes and overseeing the commissioning activities in relation to procuring services from internal and external providers who will deliver services that will help achieve sustainable outcomes across the Borough.

To deputise for the Corporate Director Adult Social Services as and when required

The role will also be responsible for providing strategic leadership to the management of adults services and safeguarding services.

To lead the development and implementation of strategies for achieving the Practice Cultural Changes In Adult Social Care needed for the realisation of the policy objectives underpinning the Care Act 2014 in relation to adult services

Building a new team to ensure internal and external services work together cost effectively and efficiently to deliver these outcomes and deliver a balanced budget

## **Role Purpose**

- To ensure that through the Head of Commissioning all commissioned activity in relation to adults are delivering the contracted benefits in line with the Council's performance and cost expectations. The aim is the delivery of the required outcomes within the Corporate Priorities and Vision 2030, NHS Annual Operating Plan and the Council's and CCG's Medium Term Resource Plan, whilst protecting the Council and CCG from additional risk and exposure.
- To develop high level understanding of market and strategic objectives to translate into partnering and or third party Council services
- To ensure strategic oversight of the adult social care services
- To have strategic accountability for the NHS Section 75 Agreement for Adult Services at a value of approx £75 million
- Innovative co-creation of ideas and options, beyond traditional boundaries
- Commission within the national and Council legislative requirements for the specific population groups
- To ensure timely and appropriate advice to the Board Director Commissioning in relation to the statutory responsibilities of the Corporate Director for Integrated Adult Social Care

## **Role Accountability:**

- Through the leadership and management of the Head of Commissioning, to ensure that all commissioned activities are delivered in line with the agreed commissioning intentions within the Section 75 Agreement
- To contribute to achieving the Council's vision and priorities working with internal and external stakeholders and colleagues
- Develop and establish a range of appropriate contracting systems to enable delivery of high quality, value for money services including overseeing tendering of services through management of the Head of Commissioning
- Work closely with Locality to develop relationships in order to ensure Commissioning stays relevant to Locality agenda
- Recruits and leads a team of wide leadership and technical expertise in order to produce a robust evidence base for adult social care services for vulnerable adults and older people
- Ensures the performance management of incentive and quality data from local and service users is informing the commissioning intentions and achievement of outcomes.
- Leads the development of commissioning strategies so there is a mixed market of supply and builds a market knowledge base relevant to the purpose of the post.
- To represent the Directorate in negotiations and strategic discussions with the NHS, local adult social care providers and corporate colleagues to ensure the delivery of outcomes for vulnerable adults
- Lead through the management of the Head of Social Work the delivery of insourced social work functions ensuring the delivery of high quality social work including safeguarding
- With the Director of Adult Social Services ensure the operational delivery of the priorities and pledges part of the Corporate Strategy and Vision 2020
- Writes reports and briefing notes on policy and contracting issues for the Commissioning management team and a range of management meetings, task forces, external and/or council meetings.

- To lead with the Head of Commissioning the development of annual commissioning intentions in line with NHS Annual Operating Plan and the Council's medium term resources plan
- To ensure effective and robust governance and commissioning arrangements are in place which support the delivery of the agreed outcomes.
- With the DASS lead the cross cutting work in relation to managing future demand for adult services with corporate colleagues
- Deputise for the Director of Adult Social Services locally, regionally and nationally
- To ensure, through the LD Commissioner, that SBC regulated services operate to a good level and are compliant with CQC requirements.
- Ensure financial balance within the service area

### **Knowledge and Experience**

- Extensive previous management experience.
- Experience of building teams and managing variable workloads.
- Experience of developing synergies and partnerships within an organisation and with external partners.
- Demonstrable and significant experience and knowledge in one or more areas of responsibility pertinent to the delivery of the assigned outcome.
- Demonstrable evidence of successful problem solving and effective decision-making.
- Strong verbal and written communication skills.
- General management skills to drive services and ensure the strategic direction of the Council is effected on a value added basis
- Experience of resource management and associated accountability for cost effective outcomes.
- Demonstrable evidence of working with Delivery managers, nurturing relationships, providing challenge and promoting successful change.
- Innovative and able to recognise and develop the potential for doing things differently
- Extensive knowledge and experience within Adult Health, Community and Social Services

### **Qualifications required for this post:**

- Degree level or equivalent management qualification or previous relevant experience.

### **Contacts and Relationships**

- Working closely together, improving communication and connectivity in order to make better use of the resources, facilities, relationships and partnerships. Working in a collaborative manner with external and internal customers, community members and other bodies that interact with this role

### **Other Key Features of the role**