



Role Profile

Job Title: Safeguarding Partnership Lead for Adults	Role Profile Number: SBC_11864
Grade: R	Date Prepared: May 2023
Directorate/Group: Adults	Reporting to: Safeguarding Partnership Strategic Manager
Structure Chart attached:	No

Swindon Safeguarding Partnership are committed to a partnership model that focuses on continuous learning and improvement with a clear line of sight on frontline safeguarding practice. Partners promote a shared commitment to work together to improve outcomes for children and adults at risk.

The Swindon Safeguarding Partnership will support, enable and challenge each other to work together to:

- Provide effective and informed leadership to the local safeguarding system;
- Deliver their shared responsibility for the safeguarding of children, young people and adults at risk in the borough;
- Promote positive working relationships with each other and children, adults and families
- Identify and act on learning, and
- Provide assurance to the Swindon community

The Swindon Safeguarding Partnership believes that effective safeguarding is founded on practitioners developing lasting and trusting relationships with the adults and children they work with as well as each other. The Safeguarding Partnership will look beyond organisational constraints and boundaries to build a culture, which improves outcomes for all. The Safeguarding Partnership has an agreed behaviours framework that promotes and delivers: accountability, openness, trust, innovation, commitment, respectfulness, curiosity and collaboration.

Job Purpose

- To support the Swindon Safeguarding Partnership with effective performance and quality assurance systems, which leads to good quality and safe services for children and adults at risk in Swindon.
- To support Partner engagement and involvement by building effective relationships with partner agencies.

- To ensure that there is a coordination of engagement with adults with care and support needs, carers, children and young people to help support and deliver the safeguarding agenda.
- To support the Safeguarding Partnerships learning, development and multi-agency training programme so that there is a skilled and competent children's and adults workforce to support the safeguarding agenda.

Key Accountabilities

- To support the work relating to the Partnership Quality Assurance Framework and Safeguarding Partnership Priorities.
- To participate or lead quality assurance activities such as multi-agency case audits and Section 11/Care Act audits.
- To support local adult and child case reviews, preparing reports and action plans for the Safeguarding Partnership.
- To monitor the delivery of identified action plans arising from audit, case reviews and inspection activity.
- To deliver Partnership safeguarding training as required.
- To ensure quality assurance work undertaken integrates the views of adults with care, children and young people, parents/carers and professionals where relevant and appropriate.
- To contribute to annual reporting on findings from performance information, audits and other quality assurance processes, including the Safeguarding Partnership's Annual Report.
- To offer advice, support and challenge in areas for improvement and development.
- To support the promotion and delivery of the Safeguarding Partnership's learning and development offer in consultation with partner agencies.
- To develop and implement new strategies, policies, procedures and services within the remit of the Safeguarding Partnership.
- To support the work of the Safeguarding Partnership sub-groups and chair meetings where necessary.
- To support the Strategic Safeguarding Partnership Manager in the development of new strategies and work as identified by the Safeguarding Partnership.
- To support inspections as relevant within the remit of the Safeguarding Partnership.
- To support the coordination of engagement of stakeholders, adults and children and young people in the work of the Safeguarding Partnership.
- To contribute to plans, policies and strategy development within the Safeguarding arrangements.
- To support the dissemination of key learning to partners.

Knowledge & Experience

- Experience of working in Adult Services, or other relevant professional environment.
- Good understanding of quantitative and qualitative data analysis.
- A good understanding of the journey of adults with care and support needs through professional systems.
- Experience/knowledge of partnership working.
- Good knowledge of Adult Services legislation, regulations, guidance and best practice.

- Specific knowledge of statutory guidance for multi-agency safeguarding legislation for adults with care and support needs
- Good ICT skills.
- Experience of participating in audit activity within a professional environment.
- Knowledge and experience of the Inspection and Regulatory Framework for Adult Services.
- Able to communicate effectively and present information clearly to a range of audiences.
- Able to write clear and timely reports.
- Ability to provide constructive challenge to partner agencies to achieve best outcomes.
- Evidence of commitment to listening to the views of others, including vulnerable adults, children, young people and their families.

Qualifications

Good general education to degree level or equivalent complimentary experience.

Decision Making

Demonstrable evidence of successful problem solving.

Creativity and Innovation

Working closely together, improving communication and connectivity in order to make better use of the resources, facilities, relationships and partnerships. Working in a collaborative manner with external and internal partners, community members and other bodies that interact with this role to help improve outcomes for adults with care and support needs and vulnerable children and their families.

<u>Job Scope</u>		
Number and types of jobs managed None	Budget Holder Responsibility:	No
Typical tasks supervised/allocated to others <ul style="list-style-type: none"> • Administrative tasks, • Management of high-risk, sensitive multi-agency information 	Asset Responsibility:	None

Contacts and Relationships

- Working across agencies in Swindon to provide advice to colleagues, other services areas and partners on legislation and policy relating to safeguarding.

- Provide advice and guidance to partner organisations on safeguarding issues.
- Maintain a strong relationship with both managers and officers in the council and other partner agencies.
- Represent Swindon on regional and national forums.