



SWINDON
BOROUGH COUNCIL

Role Profile

Job Title: Trainee Tree Surgeon	Role Profile Number: OPN103
Grade: K	Date Prepared: June 2021
Directorate/Group: Operations	Reporting to: Arboriculture Manager
Structure Chart attached:	No

Job Purpose

To work alongside the Tree team to train in the activity of tree surgeon over a period of 2 years, gaining experience and qualifications to enable you to act independently within the role.

To achieve this, you will be given a training plan that will detail opportunities where you will be able to build up your knowledge and expertise in this area. Over two years you will be expected to shadow senior tree surgeons and grounds maintenance staff to gain a basic understanding of the role, including take part in academic studies to enhance the learning around tree identification, diseases and flaws in trees, basic grounds knowledge before moving onto more technical aspects of tree surgery.

Your progress and performance on the role, including academic performance will be reviewed in monthly 1:1s, and at quarterly progress meetings with a final review at the end of year one. Satisfactory progress at the end of year one will determine if you continue into year two.

As this is a trainee post, you will be expected to carry out any of the duties described with full support and guidance from a qualified and experienced tree surgeon.

Attend learning facilities when instructed to gain relevant qualifications.

Key Accountabilities

- Learn about species, diseases, problems, care and maintenance of trees
- Work within the grounds team to establish a basic knowledge and understanding of work within grounds, such as grass identification, maintenance of green areas, plant identification, how green areas and open space relates to tree work
- Learn how tree preservation orders (TPO) work and what can and can't be done to those trees with TPO, liaising with the Arboriculture Officer

- Learn and gain experience in identification of issues with tree roots, how this can affect other assets, such as street lighting columns, private houses and structures, underground statutory utility cables, footpaths and carriageways and how to rectify the issue
- Learn how to use power tools including Chainsaws
- Learn how to carry out tree surgery using harnesses and ropes and to learn the necessary skills to work within the tree canopy, using rope techniques for climbing
- Pass national qualifications in the following:
Chainsaw and Related Operations
Forestry and Arboriculture Level 2 & Level 3

Supplementary Accountabilities

- As a member of the Operations management team, actively participating in any work or initiatives requiring cross team or cross organisational working within Swindon Borough Council
- Adopt a collaborative and supportive approach, maintaining up to date professional knowledge and providing advice and assistance to colleagues as required
- To support the Delivery and Assurance Manager, writing Cabinet/Committee reports and briefings

Knowledge & Experience

- Self-motivated to train and learn about all aspects of tree work
- Be confident to work at height and be prepared to work in all weather conditions
- Excellent listening, communication and interpersonal skills

Qualifications

- Educated to GCSE level or equivalent

Decision Making

- Can make effective decisions quickly commensurate with the level of ability achieved
- Shows creativity in using resources to deliver cost effective services

Creativity and Innovation

- Reviews ways of working and identifies opportunities to improve learning and understanding
- Continually identifying, evaluating and implementing innovative new areas of partnership to maximise and enhance the benefits for the wider community

<p><u>Job Scope</u></p> <p>Number and types of jobs managed</p> <ul style="list-style-type: none"> • None <p>Typical tasks supervised/allocated to others</p> <ul style="list-style-type: none"> • None 	<p>Budget Holder</p> <p>Responsibility</p> <p>Asset Responsibility:</p>	<p>No</p> <p>Personal IT assets and PPE issued.</p>
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Contacts and Relationships

Working in a collaborative manner with Members, other directorates, external and internal customers, community members and other bodies that interact with this role.

Other Key Features of the role

- Team player capable of influencing and working within cross-functional teams
- Required to work anti-social hours
- Having the confidence to speak out for what is best for Swindon, even when it is not easy to do so
- Ability to make site visits throughout the Borough
- Be able to attend all training when requested to do so, which may, on occasions be outside of the Borough

Employee Signature:	Print Name:
Date:	
Line Managers Signature:	Print Name:
Date:	