

Job Title: Speech and Language Therapist Assistant	Role Profile Number: PCDN78
Grade: L Salary:	Date Prepared: 01/02/2021
Directorate/Group: Children Families and Health	Reporting to: Specialist Community Health Services Manager

Job Purpose

To assist in the provision of the Speech and Language Therapy Service to children with speech, language and communication needs.

To include, but not limited to, assisting with the setting up and running of groups for both parents and children. Under the supervision of a qualified practitioner, screening assessments, individual advice, following therapy programs, setting targets and developing resources.

Key Accountabilities

- To support the Speech and Language Therapy Team in the delivery of services for children and Young People who have developmental or acquired speech, language and communication disorders. This may include delivering individual programs, working with schools / pre-schools to support their understanding and delivery of an intervention of strategy, running groups.
- To work with a caseload of children / young people who require a Speech and Language Therapy intervention with supervision from a Speech and Language Therapist
- To deliver interventions as determined by a Speech and Language Therapist and evaluate progress and modify the intervention as the child progresses towards the agreed outcomes.
- To participate in service quality assurance by contributing to the collection of data for Therapeutic Outcome Measures (TOMS).
- To write reports under the supervision of the Speech and Language Therapist.
- To work closely with families, carers, education staff, to form therapeutic relationships which promote positive outcomes for children, young people and their families. To do this you will need to demonstrate good communication skills, be empathic, be able to motivate children, parents/carers and support staff to engage in interventions and shared outcomes.

Supplementary Accountabilities

- To participate in the SBC staff appraisal scheme as an appraisee and be responsible for complying with agreed personal development plans.
- To participate in elements of the measurement and evaluation of your work and outcome measures, both individually and with the team.
- To keep up to date accurate clinical records.
- To ensure that a high standard of clinical practice and patient care is maintained. To undertake and complete competency frameworks set out for Speech and Language Therapy Assistants.
- To be responsible for maintaining a professional development portfolio showing evidence of own competency to practice through all CPD activities.
- To work closely with your supervising therapists.
- To work with partner agencies to create good working relationships.
- To participate in safeguarding activities, training and support as required.
- To support the wider team with administrative duties as required.

Knowledge & Experience

Candidates must have knowledge and experience in the following areas of business and will be required to provide evidence of this:

- A knowledge of working with children under the age of 5 years old or school aged children and to know what normal speech would be in this age group.
- Demonstrate reasonable experience in working with children and young people.
- Proficient in email, Word, PowerPoint and some knowledge of Excel.

Qualifications

- GCSE in Maths and English grade C or above
- NVQ Level 3 or above in an area which demonstrates work with children

Decision Making

- Makes decisions within the parameters of the agreed programme of adjustments to meet need / progress.
- Makes decisions on the outcomes of screening tools within their range of competence.

Creativity and Innovation

- Actively identifies bespoke modifications to speech and language therapy programmes to meet a child or young person's needs
- Can demonstrate a variety of approaches to problem solving
- Flexibility to meet the varying demands of the role

<u>Job Scope</u>	Budget Holder Responsibility:	No
Typical tasks supervised/allocated to others		.
May have students to shadow you or join a session or group you are running.	Asset Responsibility:	Laptop Mobile Phone Service Equipment for the delivery of therapy

Contacts and Relationships *(how the role relates to the work of others i.e. officers, groups, committees, general public, members, partner organisations, internal and external contacts of the council)*

- Working closely together with other members of the paediatric speech and language therapy team to provide seamless co-ordinated care to families.
- Working closely with education, health and social care colleagues to ensure effective communication and connectivity in order to make better use of the resources, facilities, relationships and partnerships.

Other Key Features of the role

(working environment / emotional / conditions i.e. regular outside work, unpleasant or hazardous conditions, practical demands such as standing, carrying or working in constrained positions, potential verbal abuse and aggression from people, or risk of injury)

- Programmes with light physical effort on a daily basis, including floor based activities and equipment.
- Work alone in the environment – patient homes, schools, nurseries and voluntary organizations.
- To deal sensitively with children and families who may experience challenges and distress.

Employee Signature:	Print Name:
Date:	
Line Managers Signature:	Print Name:
Date:	