SWINDON
BOROUGH COUNCIL

Role Profile

Job Title:	Link worker	Role Profile Number:	SO01107
Grade/s:	N		20 3 2015
Directorate/Group:	Commissioning	Reporting to: Team Manager	

Job Purpose

Link Worker transition team role profile

The Transition Worker will be responsible for supporting young people 11 – 25 with complex needs (including complex special educational needs) through the transition process form children to adult services. The main focus of the work is to plan the long term future of young people with them, their family and professionals involved with them.

Our aim is that all young people including those with learning disabilities have high aspirations for their future, live as independently as possible in the local area and access the appropriate education, training and employment. The post involves the need to manage expectations across services with stakeholders, other statutory partners and voluntary sector provider with a particular emphasis on learning disabilities within Special Education establishments, transitions carers groups and locality leads.

Key Accountabilities

- Manage a caseload of young people aged 11 – 25 and develop a plan for their long term future from children to adult services
- Ensure the plans developed focus on building on the strengths of individual young people and their families and enable them to access education, training and sustainable employment to raise their aspirations for the future
- Support young people and their parent/carers with individual work, operating within a culture that is enabling and supports young people to make well informed choices.
- Undertake an annual review with young people, parent/carers and professional colleagues including schools
- Work with Education establishments to develop individual education programmes for older children/adults with complex needs transfering to adult services to maximize independence based on the application of the Council's Adult Supported Self Assessment
- Promote the use of My Care My Support for self funding service users and early self assessment
- Facilitates collaboration between different providers and develops delivery partnerships
- Facilitates lessons learned within and across teams and partners
- Maintain Continued Professional Development in accordance with required professional qualification and legislative changes that impact on information delivery

- Responsible for maintaining accurate and timely case records.
- Able to travel between locations. The role will include information sessions outside of normal working hours

Knowledge & Experience

- Extensive experience of working with young people and their parent carers
- Extensive experience of health, education and social care in relation to young people with complex needs
- Ability to analyse information and provide good assessments and care plans
- Knowledge of Special Educational Needs reform and care Act 2014

Link worker learning disability team role profile

The link worker role will involve working with adults with learning disabilities, their families and others involved in their lives to ensure the effective implementation of person centred support plans that promote independence.

Our aim is to ensure adults with learning disabilities are enabled to live as independently as possible within their local community. Utilising local community resources and assisted employment opportunities to maximise social integration and learning. This will necessitate the need to work alongside service users to think creatively about how their day-to-day aspirations and goals may be realised. This in turn will necessitate the ability to work effectively with families, carers and providers in order to enable those individuals to achieve their goals and aspirations.

Key Accountabilities:

- Manage a caseload of adults aged 18+.
- Ensure the plans developed focus on building on the strengths of individuals and enable them to access education, training and sustainable employment to raise their aspirations for the future.
- Support adults and their parent/carers with individual work, operating within a culture that is enabling and supports people to make well informed choices.
- Participate in annual reviews with individuals, parent/carers and professional colleagues.
- Facilitate collaboration between different providers and develop delivery partnerships.
- Facilitate lessons learned within and across teams and partners.
- Responsible for maintaining accurate and timely case records.
- Able to travel between locations.
- The role may include information sessions outside of normal working hours.

Knowledge and Experience:

- Experience of working with adults with a learning disability.
- Experience of health, education and social care in relation to young people with complex needs
- Ability to analyse information and provide good assessments and care plans.

Qualifications

- *Relevant professional qualification in social care, education or health or significant operational experience*

Contacts and Relationships:

Ability to build excellent relationships with young people, parent carers and professional colleagues Working in a collaborative manner with external and internal customers, community members and stakeholders that interact with this role.

Values and Behaviours

We strive to underpin our culture through strong management and authentic leadership, this means getting the management basics right, and ensuring what we commit to individually and collectively, we own and demonstrate accountability aiming to get things right first time. Building on this we also expect everyone at SBC to demonstrate and live our organisational values and behaviours, this means in our work we are:

Connected: We put Swindon and its people at the heart of everything we do.
We display a communication and behaviour style that promotes a positive Council identity in connecting with residents, customers, colleagues and other stakeholders ensuring a partnership approach to delivering our vision. Always asking, "is what I am doing in the best interests of Swindon and its people,"?

Resilient: We are forward thinking and work smart
We seek to identify where things can be improved, ensuring this learning is embedded, evaluated and built upon through a strong approach to continuous organisational development.

Brave: We respect and work together with our colleagues and customers to achieve success
We act in an emotionally intelligent way, setting positive examples around accountability, risk and governance. This will be delivered through developing ourselves and our teams to achieve the highest possible levels of productivity and performance.

Employee Signature:	Print Name:
Date:	
Line Managers signature:	Print Name:
Date:	